



## BENCHMARK VISA SERVICES

### France Short term Visa Checklist

#### Passport

- Valid passport with at least 3 months validity beyond the intended stay in France.
- At least two blank pages in the passport for visa stamp.

#### Visa **Application Form**

- Completed France visa application form. (Available from Benchmark Visa Services or the French consulate/embassy website)

#### Photo

- Recent passport-sized photograph(s) meeting French visa photo requirements.

#### Travel **Itinerary**

- Copy of round-trip flight itinerary (not ticket) or confirmed travel reservations.

#### Accommodation

- Proof of accommodation in France (hotel reservations or invitation letter if staying with family/friends).

#### Financial **Means**

- Proof of sufficient funds to cover the cost of stay in France (bank statements for the last 3 months).

#### Travel **Insurance**

- Proof of travel medical insurance covering the entire duration of the stay in France, with a minimum coverage of €30,000 for medical emergencies and repatriation.

**Benchmark Incentive and Leisure Travels Pvt. Ltd.**

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### Employment/**Income Proof**

- Letter from employer stating your position, salary, and approved leave of absence (if employed).
- If self-employed: Business registration documents and tax returns.
- If a student: Letter from school/college confirming enrollment.

### Additional **Documents**

- Proof of ties to your home country (such as property ownership, family ties, etc.).
- If invited by someone in France: Invitation letter with host's details, proof of their status in France (copy of ID/residence permit), and their financial capability to support you during your stay.

### Schengen **Visa Requirements**

- If traveling to other Schengen countries, provide travel itinerary and any additional documentation required for those countries.

### Consular **Fees**

- Payment receipt for the visa processing fee.

### Application **Submission**

- Confirmation of appointment for submission at the consulate (if applicable).

### Checklist **Review**

- Double-check all documents to ensure completeness and accuracy before submission.

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### Processing Time

- Understand the processing time for the visa and plan travel accordingly.

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